

YSP



# SCHOOLS & COLLEGES

Facilitated Session  
Pre-Visit Information

# Contents

Schedule on the Day	3
Getting Here and On Arrival	4
Facilities and Accessibility	5
Site Map	6
YSP Code	7
Health and Safety	8
Take Care in the Landscape	9
Make a Booking	10

# Schedule on the Day

Please check your booking confirmation email to verify the start time and duration of your facilitated tour/session/workshop.

## Arrival

Your lead artist will welcome you and your class on arrival at YSP Learning. We advise you to arrive 10-15 minutes before the start of your session in order to use the toilets. There are a limited number of toilets at YSP Learning, so it can take time for everyone to use these facilities, especially if it is a busy day in the park. Lunch boxes and bags will be stored securely at YSP Learning before the start of the session.

## Half-day Workshops/ Interactive Tours:

Our sessions are based outdoors and we do not provide an indoor workspace for half-day sessions. A free indoor lunchroom can be provided, subject to availability, (this must be confirmed at point of booking) or you can make use of our outdoor picnic areas. Bags and lunch boxes are stored in our outdoor storage boxes.

## Full-day Workshops/Tours:

School groups who book a full-day workshop will be allocated an indoor space to store bags and use as a lunchroom. If the weather is particularly poor, part of the session may take place in the indoor space. This is at the discretion of teachers and can be discussed with your lead artist.

Your lead artist will provide all materials for your workshop. We recommend pupils are divided into groups of 5-6 with an adult support for each group. Adults will be required to take part and support groups in the activities while out in the Park.

## ***“There is no such thing as bad weather, just bad clothing”***

We encourage groups to dress appropriately and to enjoy the outdoors in all weathers and seasons. It is very important that participants wear warm, waterproof clothing and sturdy footwear. We also advise sunhats and sun cream for warmer weather.

Our workshops provide a great opportunity to boost participants' wellbeing by learning something new and by being creative and physical in the great outdoors.

# Getting Here and On Arrival

YSP is located one mile from junction 38 of the M1.

The best postcode to reach YSP Learning using a SatNav is **WF4 4LG**

## From the North or South:

Exit M1 at Junction 38, take the A637 towards Huddersfield, following signs for Yorkshire Sculpture Park.

## From East or West:

Leave M62 at Junction 29 and take M1 South towards Wakefield and Sheffield. Exit M1 at Junction 38, take the A637 towards Huddersfield, following signs for Yorkshire Sculpture Park.

## Coaches

The coach park is adjacent to YSP Learning, which is the starting point for our artist-led sessions and where the lunchroom is sited.

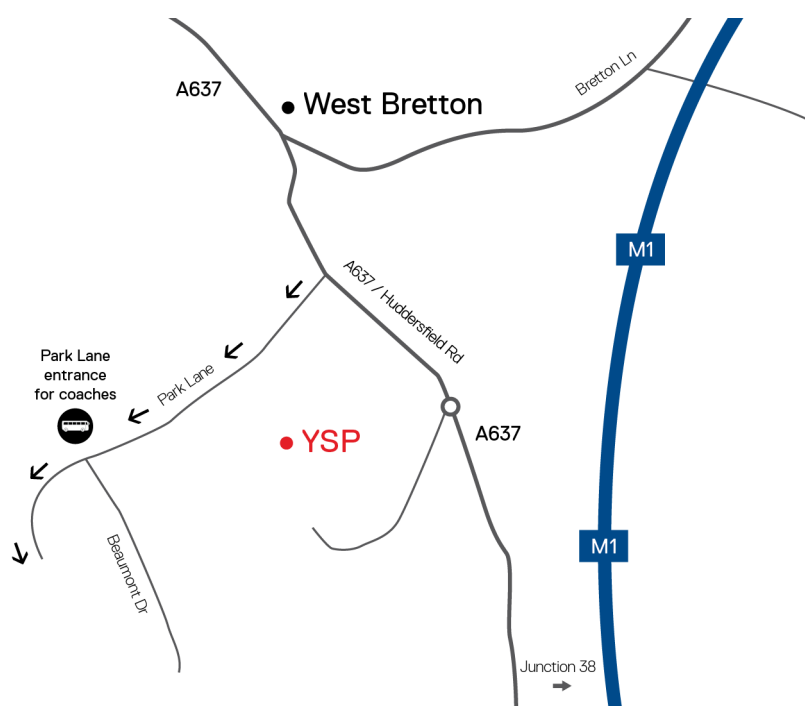
**Coaches will need to drop off and park in the coach park accessed via our Park Lane entrance.**

**Do not enter the Park via the main entrance at YSP Centre.**

Instead, follow A637 into West Bretton village and turn on to Park Lane (junction identified by war memorial). Keep on Park Lane until you re-enter YSP grounds. Follow the drive down towards YSP Learning and Café. Coach parking is located behind this building.

Vehicle recognition cameras are in operation in all our car parks. To avoid automated parking penalties, please ensure your vehicle registration

plate details are passed on to your lead artist when you arrive. Alternatively, staff or coach drivers can also give these details to staff at the Café at YSP Learning.





# Facilities and Accessibility

## Toilets

There are toilets and accessible toilets at YSP Centre, YSP Learning and Café, Longside Gallery (during exhibitions only) and near the Bothy Gallery. There is also a Changing Places toilet at YSP Learning.

**Please note**, there are only five female toilets and three male toilets at YSP Learning. All toilets are used by members of the public and Café customers. In the interest of child protection and safety, pupils under 16 must be supervised by an adult when using toilet facilities. Your lead artist will direct use of the toilets in small groups prior to the start of your session. We recommend you arrive early in order that your session can start promptly.

## Picnic

School groups who book a full-day workshop will be allocated use of an indoor space for lunch. It is also possible to picnic at YSP in our designated open-air picnic areas or on the grass. Please don't disrupt other visitors by picnicking too close to the sculptures. We also ask that when picnicking visitors dispose of rubbish responsibly in the bins on site, or take back with you on your coach.

## Shop

Our shop stocks a limited range of pocket-money souvenirs suitable for school children. A small selection of souvenirs are available to purchase in the Café at YSP Learning.

## Food & Drink

There is a Café at YSP Learning which sells sandwiches, soup, hot and cold drinks. The Kitchen at YSP Centre offers a more extensive menu, including hot meals.

**Please note**, seating in the Café at YSP Learning and The Kitchen is reserved for customers only. We regret that visiting school groups cannot eat packed lunches in either the Café at YSP Learning or The Kitchen.

The Weston Restaurant offers table service and is not suitable for school groups.

## Accessibility

Some areas of the Park can be difficult to access due to uneven terrain. Please let us know at point of booking about any access needs your group may have. Please speak to our Learning Administrator on **learning@ysp.org.uk / +44 (0)1924 832548**

We offer free use of wheelchairs, subject to availability – please call ahead on **+44 (0)1924 832631**.

Toilets are wheelchair accessible.

# Site Map



# The YSP Code

You can help us  
keep YSP beautiful.



Don't climb or sit on the sculptures. They're precious works of art.



Please supervise your children and respect the artwork.



Sorry but no ball games, kites, frisbees, skateboards or climbing trees.



Enjoy your picnic in our picnic area. No barbecues though.



Bins love litter. You know what to do.



Flowers and fungi are beautiful. Please don't pick them.



Keep your dog on a lead and use the dog waste bins.



Close gates behind you to protect our roaming animals.



Don't feed the animals.



No cycling. Leave your bikes in our cycle racks.



Take photos for personal use, except where photography isn't allowed.

# Health and Safety on Your Visit

## Risk Assessments

A risk assessment for your facilitated session will be issued when booking is confirmed. A YSP site wide risk assessment for your visit including livestock, open water and emergency procedures is included with this pack. See 'Take Care in the Landscape' for more information.

Our YSP risk assessment is applicable for all visiting groups and parties; the risk assessment is intended as a guide only. YSP advises visiting parties to conduct a pre-visit to inform their own risk assessments prior to their visit.

YSP is a registered charity, number: 1067908. YSP has public liability insurance up to £5m. Policy number UKMSTC90475.

YSP has a Quality Badge awarded by the Council for **Learning Outside the Classroom**.

## Emergencies

Your lead artist has access to an emergency radio throughout the session. We have a network of First Aiders across the site and a fast response radio system in place to ensure first aid incidents can be attended to as quickly as possible.

If you are not with a lead artist, for all emergencies, non-emergencies or minor First Aid incidents, please contact a member of the YSP Visitor Experience Team in the galleries and parkland or call the information desk on **+44 (0)1924 832631**.

If you need to call 999 for the emergency services, please also inform a member of YSP staff or call the Information Desk. Staff will be able to direct the emergency services with detailed directions to find you most efficiently.

## Fire

In the event of a fire, please leave the building you are in via the nearest emergency exit and report to your party leader. Follow instructions provided by YSP Fire Marshalls.

## Supervision

**Teachers and group leaders are responsible for their parties' supervision and behaviour and must accompany their group at all times.**

Please make sure you provide a contact number for the group leader on the day (this is required at point of booking). Please ensure your group adhere to the YSP code, which is provided in this booklet.

## Accompaniment ratios

YSP advises the following accompaniment ratios:

- 1 Adult for every 6 Pupils in School Years 1 to 3
- 1 Adult for every 10 Pupils in School Years 4 to 6
- 1 Adult for every 10 Pupils in Schools Years 7 to 11
- 1 Adult for every 15 Students Y12 and above



# Take Care in the Landscape

## Open Water

There are a number of open water areas within the Park that are identified on our free map and guide. Buoyancy aids are located at several areas surrounding open water. Please take extra care when supervising in these areas.

## Inclement Weather

We endeavour to deliver our outdoor sessions in all weathers, and advise visiting groups to dress appropriately. If extreme cold, rain or snow develops during your visit, your lead artist will escort your group to an indoor space. Remember never to shelter under tree canopies in high winds. Do not climb the trees as this could damage our ancient trees and cause harm if the person were to fall.

## What to Wear

YSP is an outdoor gallery and covers a vast area, which means you may spend a large part of your day outdoors. It's important your group stays warm and comfortable while enjoying the parkland. Our grounds can become very muddy in winter, please ensure your group wear appropriate footwear with good grip. Be prepared for all types of weather. In cold weather we advise thick socks, warm waterproof coats, hats, scarves and gloves. In warm weather wear a sun hat, use sun protection, drink plenty of water and bring water bottles to refill.

**Please note** that during summer months, there are high levels of pollen across the Park.

## Livestock

YSP has a lot of grazing animals throughout the Park. Please do not approach or try to feed the animals. Alternative routes are in place to avoid grazing cattle. Always wash your hands after coming into contact with areas which have livestock, especially before eating.

## Nesting Birds and Insects

There are many nesting birds and insects which migrate around the parkland. Do not approach nesting birds. Please keep to designated pathways when in woodland areas.

## YSP is a Busy Working Park

Please keep clear of horticultural machinery and watch out for moving vehicles. Please obey warning signage and diversion routes if posted.

## Non-Public Access Areas

Some areas within the grounds are signed as private. These areas should not be entered unless accompanied by YSP Staff.

# Make a Booking

To make a booking, please download and complete a Booking Enquiry Form from our website, or contact our Learning Administrator on **learning@ysp.org.uk / +44 (0)1924 832548**

Dates for your visit are based on artist and room availability and can be discussed at point of booking.

For further information about our facilitated Schools and Colleges programme, as well as ideas of how your visit can be aligned to Arts Award and Artsmark criteria and available CPD opportunities, please contact Kathryn Brame, Formal Learning Programmer on **kathryn.brame@ysp.org.uk / +44 (0)1924 832540**